1. The meeting was called to order at 3:07 PM with Sandy Chafouleas, Associate Dean of The Graduate School, presiding.

2. Agenda item number two (2) – Approval of minutes of the meeting of November 6, 2013 – was moved, seconded, and passed by voice vote after the change of Shayla Nunnally as being present is made.

3. The committee members considered a request to approve agenda item number three (3) – Consideration of the removal of the existing areas of concentration in History PhD. After a brief discussion, the agenda item was moved, seconded, and passed by voice vote without dissent.

4. The committee members considered a request to approve agenda item number four (4) – Consideration of a proposal for an online Advanced Certificate and Bridge Program in Accounting. After a brief discussion, the agenda item was moved, seconded, and passed by voice vote without dissent.

5. The committee members considered a request to approve agenda item number five (5) – Consideration of a proposal for a graduate certificate program in Arts Administration. After a brief discussion regarding the use of DRAM versus a broader Fine Arts name and course number given the certificate program is open to all fields, the agenda item was moved, seconded, and passed by voice vote with the suggestion of changing the name and course number to Fine Arts.

6. The committee members considered a request to approve agenda item number six (6) – Discussion of proposed policy changes.
   a) Academic Dismissal – After a brief discussion regarding the minor editorial changes, the agenda item was moved, seconded, and passed by voice vote without dissent.
   b) Leave of Absence from Graduate Assistantship/Leave of Absence from Postdoctoral Work – After a brief discussion the agenda item was moved, seconded and passed after additional editorial modifications. The agenda item was resubmitted and on December 13, 2013 it was passed by voice vote without dissent.
   c) Student Affairs Records Policy – After a brief discussion regarding the minor editorial changes, the agenda item was moved, seconded, and passed by voice vote without dissent.

7. Meeting adjourned at 5:10 pm.