

Executive Committee  
of the  
Graduate Faculty Council

**MINUTES**

March 1, 2006  
Whetten Graduate Center -- Giolas Conference Room  
3:00 P.M.

1. The meeting was called to order at 3:05 P.M. Interim Vice Provost Gregory J. Anderson presided.
2. It was **moved**, seconded, and **passed** without dissent on a voice vote to approve as distributed the minutes of the 2/1/06 and the 2/15/06 meetings.
3. It was **moved**, seconded, and **passed** without dissent on a voice vote to approve with one minor correction the list of Plans of Study and Dissertation Proposals.
4. J. Henkel reported on a recent meeting at which there was discussion about the need to develop diversity plans within the various units of the institution. In particular, he noted that the administration is looking for working documents which identify achievable goals. L. Strausbaugh noted that additional support for more pilot programs would help graduate fields of study to do more in this regard.
5. A recommendation from the Department of Public Policy to change the name of the *Graduate Certificate Program in Nonprofit Management* to the *Graduate Certificate Program in Public and Nonprofit Management* was introduced for consideration. It was **moved**, seconded, and **passed** on a voice vote to approve the requested change of name. There were two abstentions.
6. There was discussion about the registration of international students for the various credit and non-credit GRAD continuous registration courses (i.e., credit -- GRAD 395, 396, 495, 496; non-credit -- GRAD 398, 399, 498, 499). J. Henkel explained present Graduate School procedures and requirements, and he explained what the Graduate School currently deems necessary for international graduate students to maintain proper enrollment and status. Discussion ensued.
7. T. Peters gave a progress report about the effort to gather and to compile survey information concerning graduate degree program best practices and requirements. He noted that the majority of fields of study have responded and that the immediate focus will be on fields which offer doctoral programs (in preparation for the upcoming NRC assessments of doctoral programs). Follow-ups will be sent to fields not yet responding. The ultimate goal is to produce a comprehensive on-line compilation of data which will be updated and maintained over time.
8. It was agreed to call a meeting of the Graduate Faculty Council for 3/15/06. The agenda will include a presentation on outreach by Vice Provost Krista Rodin and a report from T. Peters on graduate degree program best practices and requirements.
9. There was discussion about Rachel Rubin's presentation at the 2/15/06 meeting of the Graduate Faculty Council about ongoing efforts to draft and to refine ethics and code of conduct statements for the institution. All agreed that her presentation and the discussion that followed were extremely helpful to members.
10. Adjournment was at 4:30 P.M.

**Present:** W. Abikoff, J.G. Clifford, D. Lillo-Martin, J. Marsden, E. Pagoulatos, E. Smith, L. Strausbaugh, G. Anderson (Interim Vice Provost), J. Henkel (Associate Vice Provost), G. Maxwell (Associate Dean), and T. Peters (Program Director)

**Regrets:** D. Courmoyer

Respectfully submitted,

Thomas B. Peters  
Program Director