

Executive Committee
of the
Graduate Faculty Council

MINUTES
May 14, 2004
Whetten Graduate Center – Giolas Conference Room
1:00PM

1. The meeting was called to order at 1:10 P.M. Vice Provost Janet L. Greger presided.
2. It was moved, seconded, and **passed** without dissent to approve as distributed the minutes of the 3/19/2004 meeting.
3. It was moved, seconded, and **passed** without dissent to approve the Doctoral Plans of Study and Dissertation Proposals.
4. Discussion on the Graduate Certificate in Nonprofit Management and The Graduate Certificate in Public Financial Management proposals identified several problems.
 - The creation of the Department of Public Policy at West Hartford and the move of the MPS program to that campus require a general review of this graduate program.
 - There are class overlaps with the Department of Political Sciences (Storrs) and the School of Social Work (West Hartford). How will these be handled? Will there be cross listings? What will appear in the Graduate Catalog?
 - What is the impact of the change in location and existing programs, whether or not they will merge with Urban and Community Studies, Environmental Engineering, Political Science, and the School of Social Work?
 - GEC will meet this summer to review this abbreviated review if necessary. A program and course review should be prepared. The certificates are part of this review

Motion was made that Jim Henkel along with David Cournoyer and Garry Clifford draft a letter outlining concerns and suggestions. CC's will be to the Provost, CLAS Dean, Edna McBreen (Associate Vice Provost for Tri-Campus) and Veronica Makowsky (Interim Vice Provost for Academic Affairs). Suggested also a meeting for a presentation to be made after letter has been sent and responses have been considered.

5. It was moved, seconded, and **passed** without dissent to approve the application for Doctorate in Physical Therapy degree program in Physical Therapy. It was recognized that this was a clinical doctorate that will be reviewed and accredited by an external professional group.
6. Consideration of the Master of Profession Studies in Occupational Health Safety moved, seconded, and **passed** with these contingences.
 - The name is changed to "Occupational Safety & Health Management".
 - Committee notes that OSHM is related to Public Health
 - A review will be expected in 2 years, ie. by March 2006
 - Committee reminds MPS Program to use existing courses to strengthen the curriculum.

Jim Henkel will also be responsible for writing a letter to the MPS programs reminding them that reviews are due by November 2004

7. National Research Council Survey was discussed. After reviewing the NRC Faculty Questionnaire, the group decided that department heads should be asked to identify which faculty on their lists of "interested" faculty have served as a major professor, served on a doctoral committee, or taught in a graduate course in the last 5 years.
8. A motion was made that graduate travel funds should be available for PhD's only. Seven approved and one was opposed.
9. Adjournment was at 3:05PM.

Jim Henkel, David Herzerberger, and Linda Strausbaugh will receive copies of material that was handed out at the meeting.

Present: G. Anderson, J.G. Clifford, D. Cournoyer, D. Lillo-Martin, J. Marsden, G. Maxwell, E. Pagoulatos, E. Smith, J.L. Greger

Respectfully submitted,

Danielle Z Farrands
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