

Executive Committee
of the
Graduate Faculty Council

MINUTES

November 6, 2007
Whetten Graduate Center – Giolas Conference Room
3:00 P.M.

1. The meeting was called to order at 3:04 P.M. Vice Provost Gregory J. Anderson presided.
2. G. Anderson welcomed newly-elected member Sylvain De Guise from the Department of Pathobiology.
3. It was **moved**, seconded, and **passed** without dissent on a voice vote to approve as distributed the minutes of the October 3, 2007 meeting.
4. It was **moved**, seconded, and **passed** without dissent on a voice vote to approve the list of Plans of Study and Dissertation Proposals.
5. There was discussion about the *Resolution on Author Rights and the Institutional Repository* that was considered and tabled at the October 17, 2007 meeting of the Graduate Faculty Council. E. Shultz proposed modifications in the wording of the recommendations contained in the Resolution. Schultz reported that Carolyn Mills of the Babbidge Library agrees to the proposed changes. As a result of discussion, it was agreed that the proposed modifications are appropriate and that the first paragraph of the *whereas* section of the Resolution should be eliminated.

It was **moved** (W. Abikoff) and seconded (J. G. Clifford) to present for consideration the resulting text of the Resolution (i.e., with the modifications in wording and the elimination of the first paragraph incorporated) as an Executive Committee report at the next meeting of the Graduate Faculty Council with a limit of ten minutes on discussion. The motion **passed** on a voice vote. There was one abstention.
6. A draft document concerning the development of a *Strategic Plan for the Graduate School* was considered and discussed in detail. Members recommended several editorial changes.
7. G. Anderson spoke about future plans for fellowship support for graduate students. He asked members to forward their recommendations in this regard.
8. J. Henkel updated members concerning the development of a set of metrics for each graduate Field of Study. He distributed sample data to members. Henkel noted that the purpose of maintaining these metrics over time will be to promote program strength and to guide the allocation of certain resources. The need for transparency in this process was emphasized.
9. It was noted that Jean Main, Director of Financial Aid, will meet with the group at the December 2007 meeting to discuss two matters:
 - a. Warning letters sent by the Office of Financial Aid to graduate students who are approaching or who have exceeded the maximum number of credits permitted in their respective degree programs to continue to be eligible for need-based aid, and
 - b. Summer Work Study for graduate students.
10. It was agreed to invite the new Director of the Office of Animal Research Services (OARS) and the Chair of the Institutional Review Board (IRB) to a meeting in early 2008. .
11. G. Anderson distributed and explained data concerning external research and related funding.
12. There were several updates and announcements.

13. The meeting was adjourned at 5:13 P.M.

Present: W. Abikoff, A. Albert, J. Barnes-Farrell, J. G. Clifford, S. De Guise, M. A. Doyle, J. Marsden, E. Schultz, G. Anderson (*Vice Provost*), J. Henkel (*Associate Vice Provost*), L. Klobutcher (*Associate Dean*), and T. Peters (*Program Director*)

Respectfully submitted,
Thomas B. Peters
Program Director