

Graduate Faculty Council

MINUTES

November 16, 2011

Hugh Clark Meeting Room -- Whetten Graduate Center, Room 200
3:00 P.M.

1. The meeting was called to order at 3:06 P.M. Moderator J. Garry Clifford presided.
2. It was **moved**, seconded, and **passed** without dissent on a voice vote to approve as distributed the minutes of the meeting of September 21, 2011.
3. C. Messier reported for the Graduate Student Senate (GSS). She spoke about the group's recent activities and priorities:
 - Messier recently elected President of the GSS
 - The GSS Thanksgiving Dinner is planned for this week
 - The group is working on the community civility metanoia
 - Work on a student life survey is underway
 - The GSS Emergency Loan Fund program has been expanded
 - A career fair or workshops being planned for the spring semester.

Representatives from the Health Center noted the importance of including Health Center graduate students in the survey e-mail.

4. Anne Lanzit, Graduate Admissions Program Administrator, and Lisa Pane, Graduate School Systems Administrator, updated members on the recent implementation and launch of the *ApplyYourself* application software from Hobsons. They noted that training sessions for program administrators and interested faculty have been planned. Two other Hobsons modules will be implemented in the future. These are *Connect*, a robust communications module for recruiting, and *Retain*, a module for alumni follow-up.
5. Associate Dean Carolyn Lin updated members concerning many matters, including:
 - Appointments to the Graduate Faculty and needed reconciliation of the databases
 - Plan to roll the Doctoral Dissertation Extraordinary Expense Award program into the Doctoral Dissertation Fellowship program in the Spring 2012 semester
 - Planned modification of the policy governing transfer credit in master's degree programs to permit the transfer of six credits (the present limit) when the minimum of 24 credits are required for the master's degree or up to 25% of the number of credits required if more than the minimum of 24 credits are required for a master's degree in a particular Field of Study or degree program
 - Planned modification of the policy governing the dropping of courses to require the instructor's signature in addition to the major advisor's between the tenth day of classes and the 9th week of the semester (some concerns were raised)
 - The M.A. program in *International Studies*, which will have a temporary academic home in the Graduate School while administrative reorganization is undertaken
 - Future meeting(s) with President Susan Herbst.
6. **New business** -- S. Winter voiced concerns about embargoes related to the electronic submission of dissertations. She noted that many publishers are reluctant to publish anything that is available in any significant way for free either at present or within a period of years.
7. There were several announcements and updates.
8. Adjournment was at 4:49 PM.

Present: W. Abikoff, D. Atkin, C. Auer, A. Basu, J. Berning (alt), P. Britner, H. Brody, A. Calabrese, Z. Chi, J. G. Clifford (Moderator), S. Demurjian, G. Dunne, A. Engler (alt), A. Frogley, M. K.Hadden, O. Karan, W. Kraemer, L. Lewis, G. McManus, C. Messier, S. Mollmann, C. Parks, L. Puddington, J. Settlege, S. Winter; C. Lin (Associate Dean), B. Kream (Associate Dean-Health Center), and T. Peters (Program Director)

Speakers: Anne Lanzit (*Program Administrator, Graduate Admissions*) and Lisa Pane (*Graduate School Systems Administrator*)

Respectfully submitted,
Thomas B. Peters

Program Director