



Date: Wednesday, November 18, 2015

Location: HBL Class of 1947 Conference Room

Subject: Graduate Faculty Council (GFC) Meeting Minutes Summary

Attendees: Kari Adamsons, Ivy Alexander, Mary Anne Amalaradjou, Brian Aneskievich, David Atkin (sub for Mark Hamilton), Richard Bass (Moderator), Peter Baldwin (sub for Janet Watson), Victoria Blodgett (Ex-Officio), Laura Burton, Andrew Bush, Audrey Chapman, Audrey Chapman, Zhiyi Chi, Steven Demurjian, Craig Denegar, Pamela Diggle, Gerald Dunne, Jon Gajewski, Miguel Gomes, Ashley Helton, Kent Holsinger (Ex Officio), Lawrence Klobutcher, Louise Lewis, Dorothy McCoach, Lirio Negroni, Barbara Parziale (Ex Officio – Secretary), Anthony Patelunas, Phillip Price, Heather Read, Mark Robbins, Kathleen Segerson, Farhed Shah, Zeki Simsek, Michael Smith, David Stern, Jiong Tang, Timothy Vadas, and Chuanrong Zhang

Absent: Daniel Adler, Hector Aguila, Janet Barnes-Farrell, David Benson, Laura Burton, Kelly Dennis, Manisha Desai, Kimberly Dodge, Mary Anne Doyle, Valerie Duffy, Maria-Luz Fernandez, Jane Gordon, Mitchell Green, Mark Hamilton, Bryan Huey, Yulia Kuzovkina-Eischen, Charles Mahoney, George McManus, Daniel Mulkey, Gary Powell, Guillermo Risatti, Victoria Robinson, Gregory Semenza, David Solomon, Tammie Spaulding, Ranjan Srivastava, Janet Watson and Qing Zhu

1. Agenda item number one (1) – Call to order. Moderator Bass called to order the regular meeting of the GFC for November 19, 2015 at 3:26 pm.
2. Agenda item number two (2) – Approval of Minutes. Moderator Bass introduced the minutes of the October 21, 2015 meeting to the GFC. There was a motion offered, which was seconded and the motion was adopted in favor by all members present. **Agenda item number two (2) was passed unanimously without dissent on a voice vote.**
3. Agenda item number three (3) – Report from Anthony Patelunas, President of the Graduate Student Senate (GSS). Moderator Bass introduced Patelunas who reported the following:
 - a. Fine Arts students are having issues with parking due to construction vehicles
 - b. GSS meetings have been moved in order to accommodate the group
 - c. There were 600 tickets sold for the Thanksgiving luncheon
 - d. Kudos were given to the GSS for the Rally for Freedom. It was proclaimed excellent
4. Agenda item number four (4) – Presented for discussion – Electronic only theses and dissertations. Moderator Bass re-introduced the proposal presented in October by Betsy Pittman, the University Archivist, regarding the change to electronic only theses and dissertations as the copy of record. A motion was offered, which was seconded and the motion was adopted in favor by all members present. **Agenda item number four (4) was passed unanimously without dissent on a voice vote.**
5. Agenda item number five (5) – New Business, Updates and Announcements. Moderator Bass opened the floor for discussion of new business, updates and announcements.
 - a. Since the Grad School is responsible for all Post-Bac programs, the question arose whether the programs were listed with the corresponding faculty members in the Grad School catalog. Dean Holsinger will research the issue since not all faculty members of the Post-Bac program are Graduate faculty.

- b. There are several BA/MA programs that are designed exclusively for University Scholars. The question arose as to whether other programs can do this also. Dean Holsinger reported that other programs can do this, citing one program the Executive Committee just approved in Public Health
 - c. A lively discussion arose regarding the issue of GA's taking time off around the holidays. Dean Holsinger reported that this is one of the areas of ambiguity in the contract that are still being worked out.
 - d. When international students arrive on campus the week before classes, they bring with them their original documents. This makes it difficult to get the international Graduate Assistants payroll paperwork completed and the student does not get paid for several weeks.
6. Agenda Item number six (6) – Report from the Dean. Moderator Bass introduced Dean Holsinger who stated:
 - a. Jeff Seemann and Scott Jordan have agreed to return 10% indirect costs on training grants. The goal is for the faculty to get external training in order to receive some money back. This would make it more worthwhile for the faculty to pursue these grants.
 - b. There will be a catalog change regarding late arrivals. The suggested wording change is that the student must be admitted and accepted at least one month before the enrollment date. If students cannot arrive before the first day of classes it is strongly suggested that they defer until the next semester. Dean Holsinger will meet with the Nursing department regarding this since they have a waiting list of students.
 - c. The Council was reminded that effective with applications for admission to fall 2016, two new questions appear on the application form. One is regarding the students' behavioral history and the other asks if the student has ever been convicted of a crime. A discussion ensued regarding the procedure for reviewing students who answer affirmatively.
 - d. Graduate Assistants will be required to attend Sexual Harassment and Diversity training the same as all other employees during their first six months with UConn. This has never been required before for GA's so it will require several sessions to encompass them all. Satellite campuses will send their GA's here for training. Dean Holsinger will check with the Health Center to see if the training can be done at that site. The training is not offered online.
 - e. As of the fall of 2016, all graduate students will be required to complete sexual harassment/sexual assault training. This will be offered online and is a one-time only requirement.
7. There was a motion offered for adjournment, which was seconded and the motion was adopted in favor by all members present. The motion was passed unanimously and the meeting was adjourned at 4:18 pm with 35 individuals present; 2 via video.
8. The next regular meeting of the GFC is scheduled for **Wednesday, January 20, 2016 in the School of Business Conference Room 321.**