1. Agenda item number one (1) – Call to order. Moderator Mahoney called to order the regular meeting of the GFC for November 16, 2016 at 3:00 pm.

2. Agenda item number two (2) – Approval of Minutes. Moderator Mahoney introduced the minutes of the October 19, 2016 meeting of the GFC. There was a motion offered, which was seconded and the motion was adopted in favor by all members present. **Agenda item number two (2) was passed unanimously on a show of hands with corrections to be made.**

3. Agenda item number three (3) – Report from Victoria A. Blodgett, Assistant Dean of The Graduate School.
   - As previously discussed, The Graduate School will change the number of credits required for a Master’s Degree as of fall 2017 from 24 to 30 credits.
     - Allow department flexibility to decide how to designate the additional 6 credits for Plan A thesis student (either thesis credits or core coursework).
     - Plan B will just add core coursework.
     - There is still a minimum of 9 thesis credits required.
   - Graduate Catalog edits continue. If there are any to be made the department should let The Graduate School know as soon as possible. Changes will be made from December 1, 2016 to approximately January 15, 2017. The changes will then be returned for approval in mid-January.

4. Agenda Item number four (4) – New business.
   i. There was no new business to be discussed.

5. There was a motion offered for adjournment which was seconded and the motion was adopted in favor by all members present. The meeting was adjourned at 3:15 with 28 members present.

6. The next regular meeting of the GFC is scheduled for January 18, 2017 in Room 302 of the Rowe Building.