



Date: Wednesday, November 6, 2013 @ 3:06 p.m. to 4:13 p.m.

Location: Giolas Conference Room – Whetten Graduate Center

Subject: Executive Committee of the Graduate Council Meeting Minutes (SUMMARY)

Attendees: Mark Aindow, Richard Bass, Sandra Chafouleas, Kent Holsinger, Kelly Jones (note taker), Joseph Loturco, Shayla Nunnally and Janet Watson

Video: Barbara Kream and Lynn Puddington

1. The meeting was called to order at 3:06 PM with Kent Holsinger, Vice Provost and Dean of The Graduate School, presiding.
2. Agenda item number two (2) – *Approval of minutes of the meeting of October 2, 2013* – was moved, seconded, and **passed by voice vote** after the change of Joseph Loturco and Shayla Nunnally as being present and not absent is made.
3. The committee members considered a request to approve agenda item number three (3) – *Consideration of a proposal for a 12 credit hour graduate online certificate in Sustainable Environmental Planning and Management*. After a brief discussion, the agenda item was moved, seconded, and **passed** with one (1) voice vote opposing.
4. The committee members considered a request to approve agenda item number four (4) – *Consideration of a proposal for a graduate certificate in Arts Administration*. After a brief discussion, this agenda item **was deferred for later consideration**.
5. The committee members considered a request to approve agenda item number five (5) – *Changing the grading on MCB 5893 and MCB 5499 to S/U*. After a brief discussion, the agenda item was moved, seconded, and **passed** by voice vote without dissent.
6. The committee members considered a request to approve agenda item number six (6) – *Consideration of a proposal for a credit course in MCB 5670 – Theory and Practice of Laboratory Techniques in Microbiology*. After a brief discussion, it was determined that this agenda item was for informational purposes only and would be left as is.
7. The committee members considered a request to approve agenda item number seven (7) – *Consideration of a proposal for a credit course in MCB 5671 – Advanced Theory and Practice of Laboratory Techniques in Microbiology*. After a brief discussion, it was determined that this agenda item was for informational purposes only and would be left as is.
8. The committee members discussed agenda item number eight (8) – *Proposed Catalog Changes*. After a brief discussion and review of the handouts presented on Scholarly Integrity and Complaint Procedures, it was determined that this agenda item will be integrated and forwarded to the November GFC meeting requesting further information with a vote in February.
9. The committee members discussed agenda item number nine (9) – *Updates and announcements*. The committee discussed changes to the By-Laws as they relate to approval of graduate level courses. The committee also discussed Global Affairs’ changes regarding the TOEFL and ITAP, the PTE Academic English Language Proficiency test by Pearson and upcoming policy revisions that will be reviewed at the next EC meeting.
10. Meeting adjourned at 4:13 pm.