



Date: Wednesday, February 12, 2014 @ 3:00 p.m. to 4:13 p.m.

Location: Giolas Conference Room – Whetten Graduate Center

Subject: Executive Committee of the Graduate Council Meeting Minutes (SUMMARY)

Attendees: Richard Bass, Kent Holsinger, Kelly Jones (note taker), Etan Markus and Janet Watson

Video: Barbara Kream and Lynn Puddington

Guest: Ivy Alexander (Nursing), Colleen Deloney (Nursing), Peter Diplock (Director eCampus) and Afshin Ghiaei (School of Engineering)

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1. The meeting was called to order at 3:05 PM with Kent Holsinger, Dean of The Graduate School, presiding.
2. Agenda item number three (3) – *Approval of minutes of the meeting of December 4, 2013* – was moved, seconded, and **passed by voice vote without dissent.**
3. The committee members considered a request to approve agenda item number four (4) – A proposal to move the council meetings to the last Wednesday of each month. After a brief discussion, it was suggested to solicit an e-mail poll for further consideration. On February 18, 2014, the agenda item was moved, seconded, and **passed by vote without dissent.**
4. The committee members considered a request to approve agenda item number five (5) – *A proposal for a graduate certification program in the School of Nursing. Specifically, a certificate in Holistic Nursing.* After a brief discussion, the agenda item was put on hold for further discussion and clarification concerning (a) the minimum number of credits required for a certificate and (b) the number of credits taken as a non-degree student or as an undergraduate that can be applied to a certificate.
5. The committee members considered a request to approve agenda item number six (6) – *A proposal for a graduate certificate program in the School of Engineering. Specifically, a certificate in Continuing & Distance Engineering Education – Systems Engineering Certificate – Controlled Systems.* After a brief discussion the agenda item was moved, seconded, and **passed by voice vote after suggested changes regarding UTC's definition of who is eligible and who UConn admits and the question on if students go through the admissions process through The Graduate School are clarified.**
6. The committee members considered a request to approve agenda item number seven (7) – *A proposal for a graduate certificate program in the School of Engineering. Specifically, a certificate in Continuing & Distance Engineering Education – Systems Engineering Certificate – Embedded Systems.* After a brief discussion the agenda item was moved, seconded, and **passed by voice vote after suggested changes are made (see #5 above).**
7. The committee members considered a request to approve agenda item number eight (8) – *A proposal for a graduate certificate program in the School of Engineering. Specifically, a certificate in Continuing & Distance Engineering Education – Systems Engineering Certificate – System Design.* After a brief discussion the agenda item was moved, seconded, and **passed by voice vote after suggested changes are made (see #5 above).**

8. The committee members considered a request to approve agenda item number nine (9) – *A policy to evaluate the quality of certificate programs*. After a brief discussion, the agenda item was put on hold for further discussion and clarification concerning:
  - a. How many credits should be required, both minimally and maximally, for a graduate certificate program?
  - b. How many credits can a student (either a matriculated University student or a non-degree student) take in courses designed to lead to a graduate certificate before being admitted to the graduate certificate program?
  - c. Does admission to a graduate certificate program require a bachelor's degree or its equivalent?
  - d. If a student earns a graduate certificate and is subsequently admitted to a graduate degree program, how many credits from the graduate certificate may be counted toward the graduate degree? (To what degree is this discretionary from graduate degree program to graduate degree program?).
  - e. Will the University charge a variable amount per credit for graduate certificate programs, and how that relates to any precedents it might appear to set relative to degree programs for which the University charges a set tuition rate across all fields and disciplines.
9. The meeting adjourned at 4:13 pm.