

Executive Committee Meeting Minutes:

November 6, 1998

Whetten Graduate Center #202, Giolas Conference Room
2:00 P.M.

1. The meeting was called to order at 2:07 P.M. Vice Provost Robert Smith presided.
2. It was moved, seconded, and passed without dissent on a voice vote to approve as distributed the minutes of the 10/2/98 meeting.
3. It was moved, seconded, and passed without dissent on a voice vote to approve the Plans of Study and the Dissertation Proposals on the attached list.
4. Catherine E. Jarvis, Program Manager in the Institute for Teaching and Learning, was present to discuss with members the need to develop among international students a better understanding of plagiarism. At times, cultural differences and lack of facility in English can lead to misunderstandings about the meaning of plagiarism. Jarvis distributed the results of a survey that she conducted which asked international teaching assistants to define plagiarism as they understand its meaning here in the U.S. and to explain the meaning of the term as it is used in their home countries.
5. A request was considered to change the name of Field of Study Metallurgy to Metallurgy and Materials Engineering. It was moved (D. Camaione) and seconded (S. Sacks) to approve the change as requested. The motion passed without dissent on a voice vote following brief discussion.
6. A proposal from John Barry, Associate Director of University Communications, to develop one or more publications to support graduate recruitment efforts was considered. In the course of discussion, it was noted that both print and electronic media are useful in recruitment. It was agreed that an impressive recruitment piece should be created.
7. There was discussion about the Doctoral Residence Requirement. T. Peters noted that it might be appropriate to modify the existing requirement in light of technological advances, new registration requirements, and stronger research ties between the University and industry. Following discussion, it was agreed that a revised explanation of the requirement would be presented for consideration at a future meeting.
8. Robert E. Hoskin, Associate Dean of the School of Business Administration, was present to discuss with members the proposal to implement a Master of Science in Technology Management (M.S.T.M.) degree program. The proposal was discussed at the October meeting. Present also to participate in the discussion was Thomas F. Anderson, Associate Dean of the School of Engineering. It was noted that the proposed degree program is interdisciplinary. R. Smith recommended that appropriate parties from the Schools of Business Administration and Engineering work together to revise the proposal where necessary and to present the revision to the Committee at a future meeting. It was so agreed.
9. The need to update the By-Laws of the Graduate School was discussed. Of particular concern is the need to examine the way in which the voting constituencies of the Graduate Faculty Council are defined. Certain Fields of Study at times do not have direct representation on the Council because they are grouped with much larger Fields of Study. One possibility that was discussed is having one representative on the Council from each

Field of Study in which the Graduate School offers a degree. This matter is to be discussed in greater detail at a future meeting.

10. It was noted that the discussion of the functioning of the standing committees of the Graduate Faculty Council will be deferred until the next meeting.
11. It was determined that a meeting of the Graduate Faculty Council will not be called for 11/18/98.
12. R. Smith distributed copies of a draft statement entitled People First: Reconfiguring the Graduate School's Fellowship Program, to be discussed at the December meeting.
13. Adjournment was at 4:05 PM.

Present:

- Anderson, G.
- Camaione, D.
- Epling, G.
- Henkel, J. (Associate Vice Provost)
- Marsden, J.
- Pagoulatos, E.
- Peters, T. (Program Director)
- Sacks, S.
- Smith, R. (Vice Provost)
- Strausbaugh, L.

Guests: Thomas F. Anderson; Associate Dean, School of Engineering Robert E. Hoskin; Associate Dean, School of Business Administration Catherine E. Jarvis, Program Manager, Institute for Teaching and Learning David Jordan; Department Head, Electrical and Systems Engineering

Regrets:

- Grasso, D.
- Maxwell, G.
- Pappano, A.

Respectfully submitted,

Thomas B. Peters
Secretary