

Graduate Faculty Council

MINUTES

September 29, 2004

Whetten Graduate Center, Room 200

3:00 P.M.

1. The meeting was called to order at 3:05 P.M.
2. It was moved, seconded and passed without dissent on a voice vote to approve as distributed the minutes of the February 25, 2004 meeting and the notes on Dr. Charlotte Kuh's, director of NRC survey of doctoral programs, presentation on April 8, 2004.
3. The following were participants on the panel discussion on last year's pilot program to augment recruiting of US, particularly minority, graduate students; Luke Achenie – Chemical Engineering, David Stern – Dramatic Arts, David Wagner – Ecology & Evolutionary Biology, Jean Marsden – English, Linda Strausbaugh – Molecular & Cell Biology, Manuel Lerman – Mathematics, Tilitha Conyers and Catherine Havens – Social Work. The presentations demonstrated that recruitment efforts take time but can be effective. Notes prepared by the panel members are attached.

Applications for this year's pilot program to augment recruiting of US, particularly minority, graduate students are due November 3, 2004 to Danielle Farrands.

4. Adam Rabinowitz was introduced to the Graduate Faculty Council as an official representative for the Graduate Student Senate. Council members then voiced that they would like Stephen Kuchta, the Graduate Student Representative on the Board of Trustees, to speak at a Graduate Faculty Council meeting.
5. GFC was updated on the NRC Survey of doctoral programs. Here are basic points that all faculty should be cognizant of:
 - a. NRC has not finalized all the details of the survey. **Hence all points below could be modified still.** Dr. Greger is actively iterating in the discussions.
 - b. Graduate programs cannot be ranked if they have not awarded five PhDs in the last five years.
 - c. A faculty member may be considered as a trainer in one to three graduate programs.
 - d. For a faculty member to be included in the NRC Survey as a trainer in a program, the faculty member must meet one of these criteria;
 1. Assistant professor in the program.
 2. Instructor in a course for doctoral students in the program in the last five years.
 3. Member of the advisory committee or major advisor for a doctoral student in the last five years.
 - e. The survey will be very thorough and will assess faculty productivity in terms of publications. The Graduate School and Executive Committee of the Graduate Faculty Council are making preparations; departments and graduate programs will get more information and need to provide data during spring and fall 2005.

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6. The benchmarks for graduate and research programs approved by the Board of Trustees were discussed. The document presented to the Board of Trustees is being e-mailed to all GFC members. Those pages from this document on the Graduate School and Research benchmarks are attached.
7. Meeting adjourned at 4:14 P.M.

Respectfully submitted

Danielle Z Farrands
Administrative Assistant

Present:

Representative: William Abikoff, Luke Achenie, Arlene Albert, Gregory J. Anderson, Janet Barnes-Farrell, James Boster, Antonius Cillessen, J. Garry Clifford, Metin Cosgel, Ellen Cromley, Gerald Dunne, John Enderle, Mileidis Gort, David Herzberger, Ronald Langner, Maria Luz Fernandez, Carl Maresh, Jean Marsden, Richard McAvoy, Thomas Miller, Shirley Roe, Eric Schultz, Joan Segal, Lawrence Silbart, David Stern, Linda Strausbaugh, Randall Walikonis, Glenn Warner

Alternates: Thomas Kehle, Antonia Nelson, Robert McCartney

Substitues: Orville Karan, Tilitha Conyers, Catherine Havens, Yael Sharvit

Graduate School: Janet L Greger, James Henkel

Graduate Students: Adam Rabinowitz, Andrea Knorr