



Date: Wednesday, April 30, 2014 @ 3:05 p.m. to 4:55 p.m.

Location: Giolas Conference Room

Subject: Executive Committee of the Graduate Council Meeting Minutes (SUMMARY)

Attendees: Richard Bass, Sandy Chafouleas (Ex Officio), Sylvain Deguise, Kent Holsinger (Ex Officio, Chair), Kelly Jones (Ex Officio, Secretary), Barbara Kream (Ex Officio), Ethan Markus, Lynn Puddington and Janet Watson

Guest: Susan Spiggle, Colleen Delaney and Ivy Alexander.

1. The meeting was called to order at 3:05 PM with Kent Holsinger, Dean of The Graduate School, presiding.
2. Agenda item number two (2) – *Approval of minutes of the meeting of March 26, 2014* – was moved, seconded, and **passed by voice vote after the deletion of the word “brief” from agenda item number three (3).**
3. The committee members considered a request to approve agenda item number three (3) – A proposal for a graduate certification program in School of Nursing – **CERTIFICATE PROGRAM IN HOLISTIC NURSING.** After a brief discussion the agenda item was moved, seconded, and **passed by voice vote.**
4. The committee members considered a request to approve agenda Item number four (4) – A proposal for a graduate degree program in the School of Business – **MASTER OF SCIENCE IN HUMAN RESOURCE MANAGEMENT.** After a brief discussion the agenda item was moved, seconded and **passed after the discussed changes are made. There was one abstained vote.**
5. The committee members considered a request to approve agenda Item number five (5) – A proposal for a graduate certificate program in the School of Business – **ADVANCED BUSINESS CERTIFICATE IN HUMAN RESOURCE MANAGEMENT.** After a brief discussion the agenda item was moved, seconded and **passed after the discussed changes are made.**
6. The committee members discussed agenda item number six (6) – Criteria/Guidelines for graduate and post bachelorette certificate programs. After a brief discussion the agenda item was moved, seconded and **provisionally passed after the discussed changes are made and a revised document is e-mailed for final approval.**
7. Going forward, committee members will be provided with the Program/Certificate Proposals and Coversheets. All remaining documents submitted by departments (BOT resolution or faculty meeting minutes) will be available for review at the meeting.
8. The next Executive Committee of the Graduate Council meeting is scheduled for May 28, 2014.
9. The meeting adjourned at 4:55 pm with 9 individuals in attendance.