

Date: Wednesday, September 27, 2017 @ 3:02 pm to 5:02 pm

Location: Giolas Conference Room

Subject: Executive Committee of the Graduate Faculty Council (EC-GFC) Meeting Minutes Summary

Attendees: Sylvain Deguise, Maria-Luz Fernandez, Jane Gordon, Kent Holsinger (*Ex Officio, Chair*), Barbara Kream (*Ex Officio*), Joseph Loturco, Charles Mahoney, Barbara Parziale (*Ex Officio, Secretary*) and Kathy Segerson (*Ex Officio*)

Absent: Mitch Green (on hiatus fall 2017), Etan Markus, and Lynn Puddington

Guests: Maria Chrysochoou, Afshin Ghiaei, Gustavo Nanclares, Kylene Perras, Manuela Wagner, and Dianyun Zhang

1. Agenda item number one (1) – Call to order. Dean Holsinger called to order the regular meeting of the EC-GFC for September 27, 2017 at 3:02 pm.
2. Agenda item number two (2) – Presented for consideration and voting – Approval of the minutes. Dean Holsinger introduced the minutes of the March 29, 2017 meeting of the EC-GFC. There was a motion offered which was seconded and the motion was adopted in favor by all members present. **Agenda item number two (2) was passed without dissent by a voice vote.**
3. Agenda item number three (3) – Presented for consideration and voting – *Applied Linguistics and Discourse Studies*. This is a new concentration within Literatures, Cultures and Languages. After a brief discussion it was determined that some revisions were needed such as distinguishing the curriculum for the MA from the PhD; course numbers are needed for the seminars; and the learning outcomes need to be stated. The Committee agreed to give the program their suggestions for revisions. LCL will be asked to have it ready to resubmit next month. **Agenda item number three (3) was returned to the LCL department for further refinement.**
4. Agenda item number four (4) – Presented for consideration and voting – New - *Certificate in Contaminated Site Remediation*. The certificate was previously reviewed in March 2017. This meeting was to present the changes requested. After a brief discussion the Committee approved the certificate with changes submitted. **Agenda item number four (4) was passed without dissent.** (Attachment A)
5. Agenda item number five (5) – Presented for consideration and voting – *MEng Program with Concentration in Site Remediation*. This new concentration within the existing MEng program was previously reviewed in March 2017. This meeting was to present the changes requested. After a brief discussion the Committee approved the new concentration with changes submitted. **Agenda item number five (5) was passed without dissent.** (Attachment B)
6. Agenda item number six (6) – Presented for consideration and voting – *Certificate in Composites*. After a brief discussion there was a motion offered which was seconded and the motion was approved. **Agenda item number six (6) was passed without dissent on a voice vote.** (Attachment C)
7. Agenda item number seven (7) – Presented for consideration and voting – *Proposal to Discontinue Survey Research and American Studies in Political Science*. These two areas of concentration do not match any concentration within the Political Science program. This request is to basically clean up the language within the program. A motion was offered which was seconded and the motion was adopted in favor by all members present. **Agenda item number seven (7) was passed without dissent on a voice vote.**

8. Agenda item number eight (8) – Presented for consideration and voting – *S/U Grading for COMM 5991: Internship in Communication*. After a brief discussion a motion was offered which was seconded and the motion was adopted in favor by all members. **Agenda item number eight (8) was passed without dissent on a voice vote.**
9. New Business, Updates and Announcements.
 - a. Update of Emerging Scholars program. Interim Provost, Jeremy Teitelbaum, is interested in the possibility of this new travel program but in light of the current budget cuts this will not be feasible this year.
 - b. Dean Holsinger discussed proposed changes in the administration of Doctoral Travel Awards.
 - c. Alternatives to the GRE for Grad Admissions in some programs which require them were discussed.
10. There was a motion offered for adjournment which was seconded and the motion was adopted in favor by all members present. The meeting was adjourned at 5:02 pm with 9 members and 6 guests present.
11. The next meeting of the Executive Committee of the Graduate Faculty Council is scheduled for **Wednesday, October 25th in the Giolas Conference Room.**