

Executive Committee
of the
Graduate Faculty Council

MINUTES

November 17, 2010
Whetten Graduate Center – Giolas Conference Room
3:00 PM

1. The meeting was called to order at 3:04 P.M. Associate Dean Carolyn A. Lin presided.
2. It was **moved**, seconded, and **passed** without dissent on a voice vote to approve as distributed the minutes of the meeting of October 13, 2010.
3. It was **moved**, seconded, and **passed** without dissent on a voice vote to approve the list of Plans of Study and Dissertation Proposals.
4. Copies of a recently-produced brochure about the Graduate School and its services were distributed and discussed. C. Lin updated members concerning the Graduate School's recent participation in the UConn Scholarship and Fellowship Fair held in the Student Union on November 10, 2010.
5. The *ad hoc* GFC Committee on Committees reported concerning its work to form and charge the eight recently-established standing committees of the Council. There also was discussion about the roles, purviews, and names of some of the committees. Discussed also was the configuration of the various voting constituencies of the GFC. Concern was expressed about the need to update the By-Laws of the Graduate School, particularly in light of the recent administrative separation of Research and Graduate Education. It further was noted that more needs to be done to elevate and to promote the visual impact and presence of the Graduate School.

In the course of this discussion, it was proposed that the Executive Committee endorse the notion of making, discussing, and voting on motions via electronic means, when appropriate, in the conduct of its business. A single voting member could "veto" an electronic vote if it were thought that in-person discussion was needed. Members agreed to this arrangement by consensus.

6. There was discussion concerning the current practice of permitting master's students and Major Advisors to opt for embargoes on theses for a period of up to six months. S. De Guise **moved** that the Graduate School permit embargoes on master's theses ranging from none to two years provided that the Major Advisor submits to the Graduate School appropriate justification for a requested embargo. W. Abikoff seconded the motion, and it **passed** without dissent on a voice vote. It was recommended that this matter be presented to the GFC.
7. Members were updated on the progress of the Vice Provost for Graduate Education search. There was discussion concerning appropriate questions to be asked of the applicants to be interviewed.
8. Adjournment was at 5:23 PM.

Present: W. Abikoff, A. Albert, J. Barnes-Farrell, J. G. Clifford, S. De Guise, J. Marsden, S. Nunnally, C. Lin (*Associate Dean*), L. Klobutcher (*Associate Dean*), and T. Peters (*Program Director*)

Respectfully submitted,

Thomas B. Peters

Program Director