

Date: Wednesday, December 2, 2015 @ 3:08 pm to 4:35 pm

Location: Giolas Conference Room

Subject: Executive Committee of the Graduate Faculty Council (EC-GFC) Meeting Minutes Summary

Attendees: Richard Bass, Victoria Blodgett (Ex Officio), Sylvain Deguise, Jane Gordon, Mitchell Green, Barbara Kream (Ex Officio), Joseph Loturco, Charles Mahoney, Etan Markus, Barbara Parziale (Ex Officio, Secretary) and Lynn Puddington

Absent: Maria-Luz Fernandez and Kent Holsinger (Ex Officio, Chair)

Guests: Peter Diplock and Linda Pescatello

1. Agenda item number one (1) – Call to order. Assistant Dean Victoria Blodgett called to order the regular meeting of the EC-GFC of December 2, 2015 at 3:08.
2. Agenda item number two (2) – Introductions of guests were made: Peter Diplock and Linda Pescatello.
3. Agenda item number three (3) – Presented for consideration and voting – Approval of the minutes. Assistant Dean Victoria Blodgett introduced the minutes of the October 28, 2015 meeting of the EC-GFC. There was a motion offered, which was seconded and the motion was adopted in favor by all members present. **Agenda item number three (3) was passed without dissent on a voice vote.**
4. Agenda item number four (4) – Presented for consideration and voting by Linda Pescatello – (New) *Graduate Certificate Program in Exercise Prescription*. After a lengthy discussion, the committee is requiring the agenda item to be resubmitted with the following items addressed:
 - a. Justification that nine (9) credits would be enough information to obtain certifications.
 - b. Taking this certificate program is not a requirement to sit for certifications.
 - c. Applicants must have a bachelor's degree.
 - d. Language acknowledging compliance with university standards.
 - e. Internal academic assessment to acknowledge oversight by the department.
 - f. Is the program transcript worthy?
 - g. Is the program regionally accredited?
 - h. Show how the fees would be split – 80% department and 20% university.
 - i. The textbook meets the author policy of the university.
 - j. Add “basic” to the second (2nd) objective.
 - k. The program will be offered electronically.
5. Agenda item number five (5) – Presented for consideration – Funds to cover graduate study at other universities. A lengthy discussion ensued and Assistant Dean Blodgett will look into the possibilities.
6. Agenda item number six (6) – New business, updates and announcements.
 - a. Assistant Dean Blodgett spoke about correcting an error in a previously submitted dissertation. An interesting discussion ensued that resulted in the committee agreeing that the degree should not be nullified. The process should start at The Graduate School where an errata would be submitted for the advisor and/or department head, as well as the Dean of The Graduate School, to sign off on.
 - b. The graduate catalog continues to be updated line-by-line to improve and tighten up the language.
 - c. UConn Today has agreed to give each of the University schools a page for their department news.
 - d. Graduate Travel discussion will be continued at the next meeting when Kent is available.

7. There was a motion offered for adjournment, which was seconded and the motion was adopted in favor by all members present. The motion was passed unanimously and the meeting was adjourned at 4:35 with 11 members and 2 guests in attendance.
8. The next meeting of the Committee is scheduled for **Wednesday, January 27, 2016 in the Giolas Conference Room.**