

A

GRADUATE FACULTY COUNCIL

MINUTES

October 21, 1992  
United Nations Room, 3:00 P.M.

1. The meeting was called to order at 3:05 P.M. Dean T. Giolas presided.
2. The minutes of the April 29, 1992 meeting were approved as distributed.
3. The draft "Proposed Procedure for Internal Review of Graduate Programs" was introduced for discussion. The proposal was prepared by the Faculty Standards Committee, chaired by S. Greenspan, and distributed to Councillors in advance.

D. Miller summarized concerns expressed by faculty members in the Department of Psychology: groupings should be carefully considered, why "internal review" rather than simply "review", the possibility that disciplinary biases might affect reviews, the importance of timing to the process, what happens if a review calls for funding that is not available, which administrators will be provided with review information and what will be done with it, and the importance of opportunity for faculty input throughout the review process.

G. Anderson and P. Rosenberg spoke about groupings. Related programs could be grouped together to facilitate production of review materials. Faculty focus could serve as a basis for grouping.

B. Stave asked about the overall model for the review process. S. Greenspan indicated that it is the predominant model in use at other institutions which conduct such reviews.

L. Strausbaugh expressed the need for flexibility in determining the membership of review teams. C. Nielsen asked about determining team membership. P. Rosenberg responded and said that much depends on the numbers of internal and external reviewers. J. DeWolf cited the example of Oregon where there is but one external person on a review team (additional external members in cases of marginal programs). Rosenberg added that qualified external reviewers could help to improve programs, but he cautioned against relying solely on external reviewers. G. Epling expressed the view that all teams should include external reviewers since this would serve to enhance the credibility not only of the process but of the programs being reviewed as well.

W. Parker noted that there should be consistency and coordination between accreditation site visits and program reviews.

W. Parker, G. Anderson, and B. Stave addressed various aspects of having an internal member on each team to serve as a resource person familiar with the particulars of graduate study at the University of Connecticut.

J. DeWolf stressed the importance of being certain that an inappropriate person is not appointed as the only internal member of a review team. He noted that such an occurrence led to disaster at another university.

L. Strausbaugh recommended to the group that review teams comprising only external members be permitted to review programs and to generate reports based on their findings. She asked for a show of hands to determine if the group supports the proposal. T. Giolas noted that there was overall support. He asked Smith to repeat his motion in preparation for a vote.

THE MOTION PASSED UNANIMOUSLY.

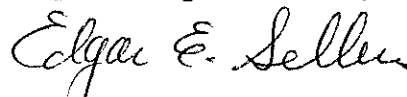
G. Anderson asked about funding for the proposed review process. T. Giolas indicated that he would initiate discussion with the Provost should the proposed procedure be adopted. Giolas said he believes that existing funding should not be used for this purpose. New funding should be sought.

4. NEW BUSINESS ---

J. Knox suggested that the annual Commencement program should include the name of a degree recipient's Major Advisor if a thesis or dissertation had been written. W. Parker noted the Major Advisor is not always the thesis advisor in some master's degree programs. T. Giolas said that the proposal would be considered.

5. Adjournment was at 4:30 P.M.

Respectfully submitted,



Edgar E. Sellers  
Secretary pro tem

EXECUTIVE COMMITTEE  
OF THE  
GRADUATE FACULTY COUNCIL

B

MINUTES

November 3, 1992  
Whetten Graduate Center #202, 3:00 P.M.

1. The meeting was called to order at 3:09 P.M. Dean T. Giolas presided.
2. The minutes of the October 21, 1992 meeting (actually a continuation of the October 6 meeting) were considered. It was noted that "wil" in the second line of item #3 should be corrected to read "will."

IT WAS MOVED (G. Anderson) and seconded (A. Hiskes) to accept the minutes as corrected. THE MOTION PASSED (J. Koberstein and C. Norgaard abstained).

3. IT WAS MOVED (G. Anderson), seconded (C. Norgaard), and PASSED without dissent on a voice vote to approve the Plans of Study and Prospectuses on the attached list.
4. The draft "Policy on Teaching Assistant Language Proficiency" was introduced for consideration and discussion by J. Henkel. The draft statement was written by a subcommittee comprising Henkel, G. Anderson, and A. Hiskes. The subcommittee's draft is based substantially on input provided by representatives of the Division of International Affairs. Much of the 10/6/92 meeting was devoted to this topic. Henkel explained each of the sections of the draft statement.

There was discussion. T. Giolas indicated that the Deans' Council had discussed the entire matter and had urged that the wording of particularly the latter part of section "B" (p. 3) under PROPOSAL be stated in strong language.

A. Hiskes suggested (under PROPOSAL, p.3) that section "C" be combined with section "D."

G. Epling recommended that the individual making a presentation, as described in section D.2.b of the PROPOSAL (p.3), should be asked several questions after the presentation to provide the opportunity for the individual to speak extemporaneously.

L. Strausbaugh stressed the importance of proper pronunciation of technical terms in many fields which may be new to students in a teaching assistant's class or laboratory section.

Support was expressed for including a graduate student on the panel. This would enlarge the panel to six members (see D.2.a, p.3):

6. There was discussion of the proposed agenda for the Graduate Faculty Council meeting planned for November 18, 1992. Wilbur Jones, Vice President for Finance and Administration, is to be invited to respond to concerns and questions related to the ongoing implementation of the flexibility legislation. This would be in follow-up to Jones's presentation to the Council in November 1991.

A draft of a list of issues was distributed by J. Koberstein and L. Strausbaugh, Co-Chairs of the Research Support Committee. These issues would serve as the focal points of discussion for the meeting. There was discussion about the draft. Suggestions for minor changes in wording were accepted.

There also was discussion of the possibility of placing on the agenda as well the revised "Proposed Procedure for Review of Graduate Programs." The draft proposal was discussed in detail at the October 21, 1992 Council meeting. Changes and revisions in the proposed procedure agreed to at that meeting have been completed and the draft document is ready for further consideration and action.

G. Anderson said that T. Giolas should report at Council meetings on important developments and issues, and that the Dean's Report should become a permanent agenda item for all Council meetings.

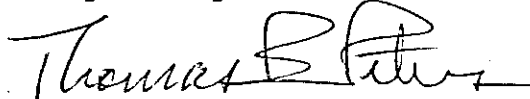
7. NEW BUSINESS --

C. Norgaard asked if J. Koberstein could provide an update on the work of the University-wide Program Review Committee. Koberstein, a member of that Committee, indicated that the group has been charged to make recommendations to the administration which, if implemented, would result in \$12 million in permanent annual savings.

8. Adjournment was at 4:44 P.M.

Present: G. Anderson, G. Epling, S. Greenspan, A. Hiskes,  
J. Koberstein, C. Norgaard, P. Rosenberg,  
L. Strausbaugh, T. Giolas (Dean), J. Henkel (Associate  
Dean), E. Sellers (Assistant Dean), and T. Peters  
(Secretary)

Respectfully submitted,



Thomas B. Peters  
Secretary