

Executive Committee
of the
Graduate Faculty Council

MINUTES

January 16, 2008
Whetten Graduate Center – Giolas Conference Room
4:00 PM

1. The meeting was called to order at 4:02 P.M. Vice Provost Gregory J. Anderson presided.
2. It was **moved**, seconded, and **passed** without dissent on a voice vote to approve as distributed the minutes of the December 12, 2007 meeting.
3. It was **moved**, seconded, and **passed** without dissent on a voice vote to approve the list of Plans of Study and Dissertation Proposals.
4. J. Henkel introduced a preliminary draft of a proposal to implement a new Graduate Certificate Program in Teaching. The program is to be sponsored by the Institute for Teaching and Learning. The preliminary proposal was discussed. It was noted that the development of this certificate program should be included in the Strategic Plan for the Graduate School. The final proposal, when it is available, will be placed on a future agenda.
5. A proposal from Richard Schwab, Dean of Education, was considered. The purpose of the proposal is to seek approval to align master's-level Fields of Study with Ph.D. Fields of Study in the Neag School of Education. For many years, the master's degree in the School of Education was offered only in the generic Field of Study of *Education*. The proposal calls for the degree of Master of Arts to be offered in the following existing (doctoral) Fields of Study:

Adult Learning
Curriculum and Instruction *
Educational Administration
Educational Psychology *
Educational Technology
Kinesiology *
Professional Higher Education Administration
Special Education

* Existing Areas of Concentration in these fields would apply also at the master's level.

- It was **moved** (E. Schultz) and seconded (J.G. Clifford and S. De Guise) to approve the proposal as presented. The motion **passed** without dissent on a voice vote.
6. A recommendation from the Department of Electrical and Computer Engineering was introduced for consideration. The recommendation requests that the name of the Area of Concentration *Electronics and Photonics* be changed to *Electronics, Photonics, and Biophotonics*.

It was **moved** (J. Marsden), seconded (J.G. Clifford), and passed without dissent on a voice vote to approve the requested change of name.
 7. There was discussion about the Graduate School's Web site. In particular, the need to develop the capability for Web-based letters of recommendation was discussed in detail.
 8. There was discussion about calling a meeting of the Graduate Faculty Council. It was agreed that the Provost will be invited to speak at the meeting on March 19th. Additional agenda items were identified.

9. There was discussion concerning the search currently underway for the *Vice President for Research, Dean of the Graduate School* position.
10. There were several updates and announcements.
11. The meeting was adjourned at 5:13 PM.

Present: J. G. Clifford, S. De Guise, J. Marsden, E. Schultz, G. Anderson (*Vice Provost*), J. Henkel (*Associate Vice Provost*), L. Klobutcher (*Associate Dean*), and T. Peters (*Program Director*)

Not attending: W. Abikoff, A. Albert, J. Barnes-Farrell, M. A. Doyle

Respectfully submitted,

Thomas B. Peters

Program Director