

Executive Committee
of the
Graduate Faculty Council

MINUTES

April 2, 2008
Whetten Graduate Center – Giolas Conference Room
3:00 PM

1. The meeting was called to order at 3:06 P.M. Vice Provost Gregory J. Anderson presided.
2. It was **moved**, seconded, and **passed** without dissent on a voice vote to approve as distributed the minutes of the March 5, 2008 meeting.
3. J. Henkel introduced for consideration a proposal to implement a new Graduate Certificate Program in College Instruction.

It was **moved** (E.Schultz) and seconded J. Marsden to approve the proposal as presented.

During the course of discussion, it was recommended to develop a tandem proposal for a Graduate Certificate Program in job-search techniques.

The motion **passed** without dissent on a voice vote.

4. J. Henkel presented the following new GRAD course proposal for consideration:

GRAD 5915. Summer Institute in College Instruction

3 credits. Lecture/Laboratory. Instructor consent required.

Required core course of the Graduate Certificate Program in College Instruction, intended for doctoral students in the early stages of their graduate careers. Course objectives include competencies in instruction, classroom management, use of technology, assessment and evaluation, and other pedagogical best-practices. The course is offered in residential format over a two week period in May.

It was **moved** (E. Schultz) and seconded (S. De Guise) to approve the course. Following brief discussion, the motion **passed** without dissent on a voice vote.

5. G. Anderson called members' attention to recently-received correspondence calling for nominations for the Outstanding Graduate Women Award. It was agreed to send the information via e-mail to all members of the Graduate Faculty Council.
6. G. Anderson informed members that his Office is currently preparing the 2007 edition of the Sponsored Activity Report, which will be available soon.
7. There was discussion concerning the recently-released Report of the Provost's International Task Force. Particular attention was paid to the services provided by the Graduate School to members of the international community as well as to the Graduate School's academic programs in international areas of study.

W. Abikoff noted that the Task Force's Report speaks to the Graduate School's existing international infrastructure, which provides effective and timely services to graduate students and scholars in the areas of SEVIS counseling, document processing, and visas. He **moved** that the Executive Committee strongly

recommends that the current international infrastructure and centralized services provided by the Graduate School be preserved as they are in light of statements made in the Report of the Task Force. The motion was seconded, and it **passed** without dissent on a voice vote.

8. There was discussion concerning a recent proposal to charge the tuition of graduate assistants to grants.
9. The meeting was adjourned at 5:10 PM.

Present: W. Abikoff, A. Albert, J. Barnes-Farrell, J. G. Clifford, S. De Guise, M. A. Doyle, J. Marsden, E. Schultz, G. Anderson (*Vice Provost*), J. Henkel (*Associate Vice Provost*), L. Klobutcher (*Associate Dean*), and T. Peters (*Program Director*)

Not attending: M. Aindow

Respectfully submitted,

Thomas B. Peters

Program Director