

Date: Wednesday, September 28, 2016 @ 3:05 pm to 4:50 pm

Location: Giolas Conference Room

Subject: Executive Committee of the Graduate Faculty Council (EC-GFC) Meeting Minutes Summary

Attendees: Richard Bass, Victoria Blodgett (Ex Officio), Sylvain Deguise, Maria-Luz Fernandez, Jane Gordon, , Barbara Kream (Ex Officio), Joseph Loturco, Charles Mahoney, Barbara Parziale (Ex Officio, Secretary), and Lynn Puddington

Absent: Mitchell Green, Kent Holsinger (Ex Officio, Chair), and Etan Markus

Guests: Judy Brown, Craig Denegar, Mary Anne Doyle, Rachael Gabriel, Marc Lalande, Stephanie Mazarolle, Chris Vials

1. Agenda item number one (1) – Call to order. Assistant Dean Victoria Blodgett called to order the regular meeting of the EC-GFC for September 28, 2016 at 3:05 pm.
2. Agenda item number two (2) – Presented for consideration and voting – Approval of the minutes. Assistant Dean Victoria Blodgett introduced the minutes of the April 20, 2016 meeting of the EC-GFC. There was a motion offered which was seconded and the motion was adopted in favor by eight members present and two members who abstained. **Agenda item number two (2) was passed without dissent on a voice vote.**
3. Agenda item number three (3) – Presented for consideration and voting – *MS in Genetics and Genomics Counseling*. Agenda item number three (3) was presented by Marc Lalande and Judy Brown. After a brief discussion there was a motion offered which was seconded and the motion was adopted in favor by all members present. **Agenda item number three (3) was passed without dissent on a voice vote.**
4. Agenda item number four (4) – Presented for consideration and voting – *Certificate in Adolescent Literacy Instruction & Intervention*. Agenda item number four (4) was presented by Mary Anne Doyle and Rachael Gabriel. After lengthy discussion, the committee determined that they need more time to understand the content and rationale of the proposal. Therefore, the committee would like a new version of the proposal submitted with some clarifications and keeping a broader audience of readers in mind:
 - a. Please offer some examples showing in what way a graduate would teach reading differently having completed this certificate.
 - b. What is the pre/post outcome for the student who has engaged in this certificate?
 - c. How might this differ between science and social studies?
 - d. The committee is concerned with how many of the courses are dependent on one individual as the instructor. What happens if the instructor leaves or has some other reason that they might be unable to teach? Do other faculty teach these courses? How would the department assure there are still opportunities to keep this alive?
5. Agenda item number five (5) – Presented for consideration and voting – *Certificate in American Studies*. Agenda item number five (5) was presented by Chris Vials. After a brief discussion, the committee would like to see a more fully developed proposal submitted. The proposal would need to demonstrate an understanding of the transfer policy:
 - a. Transfers are not permitted for certificate programs.
 - b. Please provide a more complete list of potential courses as currently found across the appropriate departments.
 - c. Clarify a sustainable process for the approval/criteria of substitute courses beyond the list provided.

6. Agenda item number six (6) – Presented for consideration and voting – *Grad 7932 Directed Studies for MD/PhD Students*. Agenda item number six (6) was presented by Barbara Kream. There was a motion offered which was seconded and the motion was adopted in favor by all. **Agenda item number six (6) was passed without dissent by a show of hands.**
7. Agenda item number seven (7) – Presented for consideration and voting – *MS in Athletic Training*. Agenda item number seven (7) was presented by Stephanie Mazerolle and Craig Denegar. After a brief discussion there was a motion offered which was seconded and the motion was adopted in favor by all members present. **Agenda item number seven (7) was passed without dissent by a show of hands.**
8. Agenda item number eight (8) – Selection of a moderator for GFC meetings. Charles Mahoney has kindly agreed to serve as the GFC moderator.
9. Agenda item number nine (9) - New business, updates and announcements.
 - a. Starting with admitted students in the fall of 2017, all Master’s degrees must have 30 credits of course work. Students admitted before fall 2017 will not be affected by this change.
 - b. The deadline for catalog revisions is December.
 - c. The Graduate School is in the process of selecting a new application processor. Only two met the criteria required.
 - d. Over 7,888 students took the interpersonal violence prevention training. Only about 150 were missed.
10. Agenda item number ten (10) – *Change in number of MSW Concentrations from 5 to 4*. Due to the lack of time remaining this item was postponed until the October meeting.
11. There was a motion offered for adjournment which was seconded and the motion was adopted in favor by all members present. The motion was passed unanimously and the meeting was adjourned at 4:50 with 10 members and 7 guests present.
12. The next meeting of the Executive Committee is scheduled for **Wednesday, October 26, 2016 in the Giolas Conference Room.**