



Date: Wednesday, February 19, 2020

Location: Giolas Conference Room 216

Subject: Executive Committee (EC) of The Graduate School meeting minutes

Attendees: Judy Brown, Maria-Luz Fernandez, Jane Gordon, Mitch Green, Kent Holsinger (*Ex Officio, Chair*), Elizabeth Holzer, Barbara Kream (*Ex Officio*), Charles Mahoney, Lynn Puddington, and Kathy Segerson (*Ex Officio*)

Absent: Etan Markus, Betsy McCoach, Barbara Parziale (*Ex Officio, Secretary*), and Penny Vlahos.

Guests: Hannah Dostal (by phone)

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1. Agenda item number one (1) – Call to order. The regular meeting of the Executive Committee for February 19, 2020 was called to order at 3:05 pm.
2. Agenda item number two (2) – Presented for consideration and voting – Approval of the minutes. The minutes of the January 22, 2020 meeting of the Executive Committee were introduced. There was a motion offered to accept the minutes, which was seconded, and the motion was adopted in favor by all members present. **Agenda item number two (2) was passed without dissent.**
3. Agenda item number three (3) – Announcements. There were no announcements.
4. Agenda item number four (4) – Presented for consideration and voting – *Add a new area of concentration to an existing degree – MS in Business Analytics and Project Management*. This is an existing master’s degree to which several new concentrations were requested to be added. After a brief review of the request there was a motion to approve with modifications, which included the removal of the proposed area in Data Science (consideration of Data Science was postponed). The motion was seconded with modifications for proposed catalog language to clarify requirements for new areas of concentration. The motion was then approved. **Agenda item number four (4) was passed with modifications.**
5. Agenda item number five (5) - Presented for consideration and voting – *Modify/change an existing program: Master of Science in Nursing – Add a new area of concentration in Nursing Education (Revised)*. This proposal was seen at the January EC meeting and needed some revision. After a brief review of the request a motion was made to approve the change, which was seconded, and the motion was approved with minor modifications to the catalog language without dissent. **Agenda item number five (5) was approved with modifications to proposed catalog language.**

6. Agenda item number six (6) – Presented for consideration and voting – *Add a new track to an existing area of Concentration within an existing degree program – Master of Arts in Curriculum and Instruction (World Language Education): American Sign Language Education (TCPCG)*. After a brief review of the request, during which it was determined that this was a new track within an existing area of concentration, a motion was made to approve the new track, which was seconded, and the motion was approved with the understanding that the corresponding GPAR proposal would be returned to the initiator for resubmission indicating that this proposal is to add a new track in American Sign Language to the World Language Education areas of concentration in the TCPCG program. **Agenda item number six (6) was approved with modifications.**
7. Agenda item number seven (7) – Presented for consideration and voting – *Add a new track to an existing area of concentration within an existing degree program – Master of Arts in Curriculum and Instruction (World Language Education): American Sign Language Education (IB/M)*. Similar to agenda item number six, this proposal was to add a new track in American Sign Language to the World Language Education areas of concentration in the IB/M program. After a brief discussion a motion was made to approve the proposal with the corresponding GPAR document returned to the initiator for resubmission indicating that this was for a new track within an existing area of concentration rather than a new degree program. The motion was seconded and approved. **Agenda item number seven (7) was approved with modifications.**
8. Agenda item number eight (8) – Dean’s Report and Discussion. Dean Holsinger did not have any additional items to report.
9. Agenda item number twelve (9) – New Business and Updates. The Committee discussed ideas for addressing concerns about grading of GRAD 5950/6950 and alternative means of addressing these concerns. There was not support for changing the grading of 5950/6950 to letter grading but rather members of the EC indicated support for careful documentation of a student’s research performance and progress (beyond simply giving a passing (S) grade in these courses), through written annual progress reports, IDPs, etc.
10. There was a motion offered for adjournment which was seconded and the motion was adopted in favor by all members present. The meeting was adjourned at 4:30 pm.
11. The next meeting of the Executive Committee is scheduled for **March 11, 2020 in the Giolas Conference Room.**