UCONN
THE GRADUATE SCHOOL

Date: Wednesday, March 11, 2020

Location: Giolas Conference Room 216

Subject: Executive Committee (EC) of The Graduate School meeting minutes

Attendees: Judy Brown, Maria-Luz Fernandez, Kent Holsinger (*Ex Officio, Chair)*, Mitch
                   Green, Elizabeth Holzer, Barbara Kream (*Ex Officio*), Charles Mahoney, Etan
                   Markus, Betsy McCoach, Lynn Puddington, Kathy Segerson (*Ex Officio*), and
                   Penny Vlahos.

Absent: Jane Gordon, Barbara Parziale (*Ex Officio,* Secretary).

Guests: Jose Cruz, Kylene Perras, Sanguthevar Rajasekaran, Juliette Shellman, Jason
                   Vokoun and Chandi Witharana

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1. Agenda item number one (1) – Call to order. The regular meeting of the Executive Committee
    for March 11, 2020 was called to order at 3:03 pm.

2. Agenda item number two (2) – Presented for consideration and voting – Approval of the
    minutes. The minutes of the February 19, 2020 meeting of the Executive Committee were
    introduced.   There was a motion offered to accept the minutes, which was seconded, and the
    motion was adopted in favor by all members present. **Agenda item number two (2) was passed
    without dissent.**

3. Agenda item number three (3) – Announcements. There were no announcements.

4. Agenda item number four (4) – Presented for consideration and voting – *Add/Create a new
    degree or certificate program – Graduate Certificate in Life Story Practice and Research.* This is a
    proposal that was originally considered at the last EC meeting and sent back to the proposers for
    further information and clarification. In its discussion of the revised proposal, the EC raised a
    number of questions about the clinical component of the proposed program. A motion to
    approve the proposal passed, conditional on receiving satisfactory clarification and assurances
    regarding how the clinical aspects would be implemented. **Agenda item number four (4) was
    passed unanimously.**

5. Agenda item number five (5) - Presented for consideration and voting – *Add a new area of
    concentration to an existing degree or certificate program – Master of Engineering.* This is a
    proposal to add an area of concentration in Computer Science and Engineering to the Master of
    Engineering program. The proposal was discussed by the Committee. A motion to approve the
    proposal passed, conditional on making slight modifications to the proposed catalog copy for
    the program to clarify the requirements. **Agenda item number five (5) was approved
    unanimously.**

6. Agenda item number six (6) – Presented for consideration and voting – *Add a new area of concentration to an existing degree or certificate program – Master of Engineering.* This is a proposal to add an area of concentration in Manufacturing to the Master of Engineering program. The proposal was discussed by the EC. A motion to approve the proposal passed, conditional on making slight modifications to the proposed catalog copy for the program to clarify the requirements. **Agenda item number six (6) was approved unanimously.**

7. Agenda item number seven (7) – Presented for consideration and voting –*Add/create a new degree or certificate program – Graduate Certificate in Remote Sensing and Geospatial Data Analytics.* This proposal would establish a new graduate certificate designed to provide skills in remote sensing and geospatial data analysis. The EC discussed the proposal, including how it relates to on-going efforts to establish a certificate and master's in GIS and the support of the Geography Department for this proposal. A motion to approve the proposal passed, conditional on making modifications to the proposed catalog copy for the program, indicating that the program is fee rather than tuition based, and confirming support by the Geography Department. **Agenda item number seven (7) was approved unanimously.**

8. Agenda item number eight (8) –Presented for consideration and voting – *Add/create a new area of concentration to an existing degree or certificate program: Business Analytics and Project Management.* This proposal would add an area of concentration in Business Data Science to the list of recently approved areas of concentration within BAPM. The original BAPM proposal reviewed at the February EC meeting included a data science area of concentration. At that meeting, all of the other proposed areas of concentration were approved, but consideration of the data science area of concentration was tabled, pending further direction regarding other data science initiatives underway on campus. This area of concentration was resubmitted for further consideration. A motion to approve the proposal passed. **Agenda item number eight (8) was approved unanimously.**

9. Agenda item number nine (9) – Presented for consideration and voting – *Revise the following existing courses: ISG 5100, ISG 5101, ISG 5102, and ISG 5103.* The proposals (one for each course) made modifications to the prerequisites for these courses so that enrollment by students outside the Clinical Genetics and Genomics Certificate program would be by instructor consent only. A motion to approve the CAR proposals passed. **Agenda item number nine (9) was approved unanimously.**

10. Agenda item number ten (10) – Dean's Report and Discussion. Dean Holsinger did not have any additional items to report.

11. Agenda item number eleven (11) – New Business and Updates.

    a. Dean Holsinger informed the EC about the proposal that went out on 3/11/20 to the Graduate Faculty Council asking for an emergency email vote on modifying the GFC by-laws to allow Duolingo to be used as one means of satisfying English proficiency requirements. He explained the need for this and informed the EC that the vote would be open until 3/16/20.

b. The committee raised questions and concerns about rules for background checks for graduate students. A suggestion was made to invite relevant representatives from the university to a future EC and/or GFC meeting to discuss this issue.

12. There was a motion offered for adjournment which was seconded and the motion was adopted in favor by all members present. The meeting was adjourned at 4:48 pm.

13. The next meeting of the Executive Committee is scheduled for **April 15, 2020. Given the current closure of the campus, the meeting will be conducted remotely**.