



Date: Wednesday, October 16, 2019

Location: Giolas Conference Room 216

Subject: Executive Committee (EC) of The Graduate School meeting minutes

Attendees: Judy Brown, Maria-Luz Fernandez, Jane Gordon, Kent Holsinger (*Ex Officio, Chair*), Charles Mahoney, Etan Markus, Barbara Parziale (*Ex Officio, Secretary*), and Lynn Puddington

Absent: Mitch Green (sabbatical), Elizabeth Holzer (sabbatical), Barbara Kream (*Ex Officio*), Joseph Loturco and Kathy Segerson (*Ex Officio*)

Guests: Hannah Dostal, Lisa Sanetti, Ranjan Srivastava, and Angela Starkweather

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1. Agenda item number one (1) – Call to order. The regular meeting of the Executive Committee for October 16, 2019 was called to order at 3:03 pm.
2. Agenda item number two (2) – Presented for consideration and voting – Approval of the minutes. The minutes of the September 18, 2019 meeting of the Executive Committee were introduced. There was a motion offered to accept the minutes, which was seconded, and the motion was adopted in favor by all members present. **Agenda item number two (2) was passed without dissent.**
3. Agenda item number three (3) – Announcements. Dean Holsinger announced that there will be an upcoming vote on the new by-laws soon.
4. Agenda item number four (4) – Presented for consideration and voting – *Add a Certificate program – Post-Master’s Certificate in Nursing Practice: Family Nurse Practitioner*. This will be an online certificate of up to thirty credits depending on the credit analysis for each student. After a brief review of the request there was a motion to approve the certificate, which was seconded, and the motion was approved without dissent. **Agenda item number four (4) was passed unanimously.**
5. Agenda item number five (5) - Presented for consideration and voting – *Add a new certificate program – Graduate Certificate in Process Engineering*. This is an online certificate that targets STEM students, primarily returning alumni engineers. After a brief review of the request a motion was made to approve the certificate, which was seconded, and the motion was approved by a voice vote with some minor revisions to the language to update the catalog copy. **Agenda item number five (5) was approved unanimously with minor revisions.**
6. Agenda item number six (6) – Presented for consideration and voting – *Add a certificate program – Graduate Certificate in Applied Behavior Analysis*. This is an online certificate for currently working Behavior Analysts to prepare for the national certification examination to

become annually accredited as a Board Certified Behavior Analyst. After a brief review of the request a motion to approve the certificate was offered, which was seconded, and the motion was approved by all present. **Agenda item number six (6) was approved unanimously by a voice vote.**

7. Agenda item number seven (7) – Presented for consideration and voting –*Add a Certificate program – Certificate in Literacy and Deaf Education*. This is a hybrid certificate created in response to a community expressed interest in deaf literacy for mainstreamed and specialized schools. Committee members noted that this was an excellently created proposal and presentation which was endorsed all around by the committee members. A motion was made to approve the certificate, which was seconded, and the motion was approved by all members present. **Agenda item number seven (7) was approved unanimously.**
8. Agenda item number eight (8) –Dean’s Report and Discussion.
  - a. A ballot for approval of revised Graduate School by-laws will be sent out soon.
  - b. Post-Doc collective bargaining continues. The Post-Doc’s have filed for arbitration. The approximately 150 Post-Doc’s are campus employees who are paid on individual research grants. The hope is to mediate before arbitration
9. Agenda item number nine (9) – New Business and Updates. There was no new business or updates presented at this time.
10. There was a motion offered for adjournment which was seconded and the motion was adopted in favor by all members present. The meeting was adjourned at 4:05 pm.
11. The next meeting of the Executive Committee is scheduled for **November 13, 2019 in the Giolas Conference Room.**