Timely Topics is a series of opportunities to engage with subject matter experts on topics relevant to those who support and advise graduate students and programs. We offer two tracks for this series: one designed for faculty and one designed for faculty who hold an administrative role and staff, however every session is available to anyone interested in joining. All sessions will be held as a WebEx meeting. Links for each meeting will be sent directly to registrants and follow up materials will be posted on our website. Slides, recordings, and resources from past sessions can always be found at The Graduate School’s Timely Topics webpage.

If you have any questions or topic suggestions, please contact Megan Petsa at megan.petsa@uconn.edu.
All sessions will be held as a WebEx meeting. A link to each meeting will be sent directly to registrants.

**Administrative Track**

**Graduate Admissions: Program Application Processing in Slate**

Welcome back! Join us for a deep dive into application requirements as part of the graduate admissions process. This session will go over the process The Graduate School uses before programs see their applications (Initial Grad Audit bin) and what programs should be looking for in their program review process (Program Audit bin). This will include the difference in accessing graduate admissions requirements versus program requirements, how to upload recommendations, and checking materials on the checklist. Please bring your questions, as we will be holding time at the end for Q&A.

**Date:** Thursday, September 22, 2022  
**Time:** 11am - 12pm  
**Register:** Through this link  
**Facilitators:** Holly Brunette, Graduate Admissions  
Meg Drakos, Graduate Admissions  
Shirley Fiasconaro, Graduate Admissions  
Kim Lachut, Slate Core Team  
Marie LeBlanc, Slate Core Team  
Lisa Pane, Slate Core Team  
Sarah Shore, Graduate Admissions

**Faculty Track**

**What Does Talking about Career in the Classroom Have to do with Equity?**

During this session, faculty and instructors will learn about career inequity, the implications for marginalized and first-generation students, and how to help by incorporating career development instruction via assignments and through course conversation. After this session, attendees will be able to:

• Define and understand what career inequity is and how it effects students at UConn
• Explain what the Career Center is doing around career inequity and resources for faculty
• Determine strategies to integrate career readiness conversations into the classroom for existing curriculum to help alleviate career inequity at UConn.

**Date:** Thursday, October 6, 2022  
**Time:** 1pm - 2pm  
**Register:** Through this link  
**Facilitator:** Nancy Bilmes, Director, Center for Career Development

**Faculty and Administrative Track**

**Holistic Admissions and Diversity**

Holistic admissions review is a more equitable, inclusive approach to considering applications for admission and evaluates applicants using a variety of metrics. This session will discuss best practices for using information from a variety of sources to get the fullest picture of each applicant’s potential. The Graduate School can support your department’s efforts to recruit a diverse applicant pool.

**Date:** Thursday, October 20, 2022  
**Time:** 1pm - 2pm  
**Register:** Through this link  
**Facilitators:** Kent Holsinger, Vice Provost for Graduate Education and Dean of The Graduate School  
Meg Drakos, Director of Graduate Admissions, The Graduate School  
Stuart Duncan, Director of Programming & Diversity Recruitment, The Graduate School
FACULTY AND ADMINISTRATIVE TRACK

Export Control and You: Protecting Yourself, Your Research, and UConn

This introductory discussion focuses on the relevance and importance of research security in an academic setting for both students and faculty. Participants will learn about the role that export control plays in everyday academic functions such as grants and contracts, research security, foreign visitors, and foreign travel. Any program that includes international students and faculty who may travel back to their home country or students and faculty who will perform research abroad at some point during their program will find this session helpful.

Date: Thursday, October 27, 2022
Time: 11am - 12pm
Register: Through this link
Facilitators: Bieu Tran, Export Control Officer, OVPR - Research Integrity and Regulatory Affairs

FACULTY TRACK

Graduate Admissions: Reading and Reviewing Applications in the Slate Reader

During this training, we will cover reviewing applications in the Slate reader. This presentation will include best practices for application review, including how to fill out reader review forms, queue applications to others, and enter final program admission decisions. We will discuss timelines for application review and official admission decisions, along with why it is important that all applications have program admission decisions entered by the end of the admission cycle. Please bring your questions as we will be holding time at the end for Q&A.

Date: Thursday, November 10, 2022
Time: 2pm - 3pm
Register: Through this link
Facilitators: Holly Brunette, Graduate Admissions
Meg Drakos, Graduate Admissions
Shirley Fiasconaro, Graduate Admissions
Kim Lachut, Slate Core Team
Marie LeBlanc, Slate Core Team
Lisa Pane, Slate Core Team
Sarah Shore, Graduate Admissions
This session will serve a two-fold function: first, it will introduce new staff and faculty to The Graduate School’s Jorgensen, Harriott, and Crandall Fellowships; and second, this session will share updates for those familiar with these fellowships. We will cover the nomination and selection processes, as well as detailed information on dates, diversity statements, and best-approaches. This will be followed by a Q&A.

Date: Thursday, December 1, 2022
Time: 11am - 12pm
Register: Through [this link](#)
Facilitator: Stuart Duncan, Director for Programming & Diversity Recruitment, The Graduate School