

## Guide to the Grad Milestones Report

This report may be helpful in tracking both student milestones as well as progress toward degree for individual students and cohorts. The report captures both the milestones currently on a student's account (e.g., General Exam, Related Area Requirement, Dissertation Proposal, Foreign Language Requirement), as well as total credits earned and cumulative GPA for all active graduate students.

Please note, the General Exam and Dissertation Proposal are separate milestones (the full policy can be found in [The Graduate Catalog](#) > Academic Regulations > Graduate Degree Programs: General Requirements > Graduate Degree Programs: Doctor of Philosophy Degree). In instances where a program considers the successful defense of the dissertation proposal to act as an oral General Exam, the Report on the General Exam form, in addition to the Dissertation Proposal form, must be submitted to Degree Audit in order for the milestone to be recorded on the student's record. Failure to submit both forms can result in degree auditing delays and delayed eligibility for Level 3 if the student is also a Graduate Assistant.

### How to Read the Report

**FERPA Indicator** = A "Y" in this field indicates the student has signed the FERPA privacy form, indicating that none of their student record data can be shared to any third party outside of university employees with legitimate educational interests.

**Residency** = Options are In State, Out of State, Unverified Residency, and New England Regional. The student's tuition is based on this indicator.

**Admit Term** = Admit term is the semester the student was matriculated into the program.

**Requirement Term** = Requirement term is the catalog year requirements the student will need to fulfill to graduate.

**Degree Application Status** = Students with "Applied" in this column have applied for graduation through Student Admin.

**Enrolled Credits in Progress** = Credits the student is enrolled in for the semester displayed in the Enrollment Term column.

**Total Earned Credits** = Credits the student has earned, meaning they have been awarded a passing grade. Attempted credits are not displayed.

**Milestone** = Milestones only appear if steps were taken (e.g., submitting the Report on the General Exam Form) to add the milestone to the student's record. Students who have a "." in the Milestone column do not have any milestones on their account. Each milestone appears on its own line and includes whether the milestone is complete/incomplete/in progress, how it was satisfied, and the date the milestone was attempted or completed.

- The Plan of Study may be recorded as a "Related Area" milestone, in which case the date attempted is the date the Plan of Study was received by Degree Audit. Effective August 2021, a Plan of Study Received milestone was also added to the system, and effective December 2021, a Doctoral Plan of Study Received milestone was added.

6/1/2022

- If the status is “In progress,” this likely means that Degree Audit has notified the student that further information is needed for the milestone to be complete (for example, the student may be currently taking the class needed to satisfy the requirement or there may be a missing grade on their record).

**Student Groups** = Columns AC through AS are various student groups. These designations may be helpful, but in some cases, may not apply to your program. If you have any questions about student groups, please reach out to The Graduate School.